

COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
NOVEMBER 21, 2022

The regular meeting of the Board of Trustees was called to order on November 21, 2022 at 4:00 p.m. at the Board Room.

Trustees Present: Becky Barnhart David Baldwin Ron Bryce
 Doug Misch Jimmy Littleford

Trustee Absent: Lora Stalford

Others Present:

President Dr. Marlon Thornburg	Vice President Dr. Aron Potter
College Legal Counsel Doug Ott	Vice President Jeff Morris
Sr. Director Yvonne Hull	Dean Heather Pollet
Kim Blaes	Andrew Elrod
Cari Redden	Melissa Gunby
Susan McDaniel	

Chair Becky Barnhart called the meeting to order at 4:00 p.m. She called upon Phi Theta Kappa to present their update.

Phi Theta Kappa Advisor, Melissa Gunby provided the report to the Board. They participated in the College Trunk or Treat and used Candyland as their theme. They had a game for participants with marshmallow pumpkins. The Chapter joined others in walking in the Neewollah parade with the CCC float. Advisor Gunby announced the recycling bins will be in place following the Thanksgiving holiday. She noted twelve members helped with Raven Holiday. Sophomore night was hosted with Vice President Potter. Advisor Gunby will be holding drop in study night on Tuesday and Thursday of finals week.

Andrew Elrod was present to provide the Marketing update. There were 3000 bags with candy and pencils giving out at the Neewollah parade by Phi Theta Kappa, Men's and Women's soccer and Cheer and Dance students. He reported there were approximately 300-400 people at Raven Holiday. Andrew highlighted some of the creative work orders such as hallway decoration, virtual holiday card for President Thornburg, and updating the website with spring enrollment information, employment and digital ticketing. At this time, Andrew provided a visual demonstration on digital ticketing on the Hometown ticketing app.

Sr. Director, Yvonne Hull provided the Student Life Update as Abdul was on a Men's Basketball trip. Student Life has put together a group named Student Life Ambassadors. They will help in the creation of activities, give input on policy changes or adjustments and be the voice of the student body. Yvonne noted the activities held for Halloween, and updated the Board on Jr/Sr Day. There were over 300 area students present. Student Life had a table set up to meet/greet

students as they came by and encouraged those interested in being a part of Student Life Ambassadors.

President Thornburg updated the Board with the President's report. The Kansas State Board of Nursing was on campus November 2-3. They began their visit with President Thornburg, followed by the administrative team, faculty, students and advisory committee members. They ended their visit with an exit interview in the afternoon of the 3rd. President Thornburg noted Dean Pollet will give more details later.

Dean Heather Pollet , Kari Soper and President Thornburg attended the Associated General Contractors (AGC) of America Dinner in Wichita, in the evening of December 3rd. Kansas Senator Jerry Moran was the keynote speaker.

Vice President Potter and President Thornburg attended the KBOR meeting in Manhattan November 15-16. They met with CCC Alumni and current Regent Carl Ice prior to the meeting.

The new Montgomery County Action Council Director, Riley Lukomski, will be on campus Monday, November 28th to have a campus visit and tour. We want to show him what our technical campus can provide.

President Thornburg will be out of town November 29th with the MCAC group touring a company looking to expand to the Coffeyville area.

The Field Kindley Interact Leadership Club will be on campus November 29th. We will provide a program in the media center followed by lunch in the cafeteria. Vice President Potter and Vice President Morris will be the program directors.

CCC will be participating in the Caney and Coffeyville Christmas Parades. Our 100 year celebration float will be present along with cheer/dance, the band and technical campus.

President Thornburg reminded the Board of the KACCT meetings and dinner to be held on our campus December 2-3. Kim will send a schedule of the events to the Board.

At this time, Dean Pollet provided a KSBN re-approval update. The final report is not back yet, but Dean Pollet felt it was a good visit. Dean Pollet introduced Susan McDaniel who was present to speak to the Board about Allied Health at CCC. She came to CCC in the spring of 2021 to teach high school students under Senate Bill 155 the nurse aide program. She also taught adults at night the CNA and CMA. She said the demand is high for nurse aides. Susan noted the CMA's must do an annual update and CCC now provides that course. Trustee Littleford asked how many go on to be nurses. Dean Pollet noted about half of the aides will go on. Chair Barnhart stated it is great we provide this program as it sounds like they're getting hired immediately.

Vice President Morris delivered the financial updates, the October 2022 operating revenues for the main operating accounts totaled \$30,269.40. Non-operating revenues totaled \$452.33. Year-to-date operating revenues now total \$3,508,683.37. Year-to-date non-operating revenues total \$2,117,092.84. Vice President Morris stated the majority of the operating revenues represent what has been billed to student accounts for enrolled classes or housing/meal accommodations. Bookstore revenue includes items bought and or charged to student accounts for items purchased in the bookstore. Vice President Morris then detailed the expenses, the October 2022 operating expenses totaled \$1,373,789.77. There were no non-operating expenses in the month. The year-to-date operating expenses now total \$5,848,298.08. There are no year-to-date non-operating expenses.

For the month of October 2022, Net Position for the main operating accounts decreased \$1,343,068.04 and the Year-to-date Net Position has decreased \$222,521.87. Vice President Morris noted the cash in the bank total was \$16,358,013.75. Vice President Morris, noted the auditors were here November 1-3. Trustee Littleford asked about the interest rates on the money market. Vice President Morris stated .25%. Trustee Littleford further inquired if there were any monies we could roll into a money market, Vice President Morris stated he is getting bids on money markets at this time and will update the Board when he has information to share.

Cari Redden was present in case the Board had any questions or concerns regarding the LMS system action item, there were none.

Vice President Morris received updated information on the purchase of tables and chairs since the action item was sent out. There was much discussion regarding the purchase and the prices. Trustee Misch stated he could check into the cost. Chair Barnhart suggested the Board separate Item M. Purchase of Tables and Chairs. Trustee Baldwin moved the action items E-L be approved, Trustee Littleford seconded the motion. The motion was approved 5-0. The consent agenda included:

Approval of Minutes
Personnel Report
Approval of Bills
Treasurer's Report
Approval of Artist of Note – Humanities Performance Spring 2023
Approval of New LMS System/Implementation
Approval of Architect Services
Approval of Ellucian Colleague Software Subscription Renewal
Approval of Purchase of Tables and Chairs for Large Event Use

After much discussion, Trustee Baldwin moved the Board approve the purchase of new tables and chairs up to \$28,000. Trustee Misch seconded the motion. The motion was approved 5-0.

Under new business, President Thornburg shared with the Board the Raven Football team will be playing for the National Championship December 3rd in Hutchinson. We are ranked #4, therefore, playing the #1 team which is Hutchinson. Should they win, the next game would be the Championship game held in Little Rock AR.

Chair Barnhart stated Trustee Ron Bryce will remain on the Board through December since his newly elected Kansas House of Representatives seat.

At this time, Chair Barnhart stated, if there was no further business, she would need a motion to adjourn. Trustee David Baldwin moved and Trustee Bryce seconded the motion. The motion was approved 5-0. The meeting was adjourned at 5:10 p.m.

A handwritten signature in black ink, appearing to read "Dr. Marlon Thornburg". The signature is written in a cursive, flowing style.

Dr. Marlon Thornburg, Secretary