

COFFEYVILLE COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES  
SEPTEMBER 18, 2023

The Public Hearing for the 2023-2024 Budget and Notice of Revenue Neutral Rate Hearing was called to order on Monday, September 18, 2023 at 4:00 p.m. in the Board Room.

Trustees Present:      Becky Barnhart                                      Doug Misch              Benjamin Ragsdale  
                                 Jimmy Littleford                                      David Baldwin

Trustees Absent:      Lora Stalford

Others Present:

President Dr. Marlon Thornburg via ZOOM	Vice President Dr. Aron Potter
Jeff Morris	Vice President Heather Pollet
College Legal Counsel Doug Bell	Vice President Ryan McCune
Kim Blaes	Resident Director Kamri Anderson
Andrew Elrod	Andy Smart
Hannah Emberton – Coffeyville Journal Representative	Johnathan Reid
Melissa Gunby	Kelle Kiser

Chair Becky Barnhart opened the meeting to the public session at 4:00 p.m. for discussion of the Published Budget and Notice of Revenue Neutral Rate. Jeff Morris explained the three year Revenue Neutral Rate (RNR) has been applicable and that it is calculated by the Montgomery County Clerk. Jeff Morris stated the budget was published reflecting the same mil levy as last year; the tax levy is higher by 28%. He noted there was no change to the budget since the Board work session. Chair Barnhart asked for anyone from the public to comment. No comments were received.

Chair Barnhart asked for a motion to accept the Resolution on the Revenue Neutral Rate. Trustee Jimmy Littleford moved and Trustee Doug Misch seconded the motion. A roll call vote was conducted with five yes votes. Trustee Lora Stalford was not in attendance.

Chair Barnhart requested a motion to formally adopt the published budget for the 2023-2024 fiscal year. Trustee David Baldwin moved and Trustee Doug Misch seconded the motion, it was approved 5-0.

Chair Barnhart asked if there were any further comments on the Resolution on the Revenue Neutral Rate or the Budget. Being none, Chair Barnhart opened the regular meeting of the Board of Trustees at 4:10 p.m. and called upon Phi Theta Kappa Advisor, Melissa Gunby to deliver the update

Advisor Gunby noted invitations went out to 120 new eligible students, and active recruiting has begun. The Chapter held the first business meeting of the semester on August 29, and discussed changes to the chapter bylaws as well as the activities schedule for the semester.

The Chapter is once again hosting the Hospitality Suite at home football games, with the exception of the game on Sept. 29, which will be covered by softball.

September 29 – October 1, Advisor Melissa Gunby and Chapter Vice President for Service, Kaitlynn Christian, will be attending the fall leadership conference in Kansas City, Kansas.

Plans for the semester include Trunk or Treat, Raven Holiday, coordinating with SGA and Student Life on campus projects, and implementing the College Project. For the College Project this year, the Chapter is working with the Grounds crew to coordinate a Campus Day of Service to be held in early October.

Andrew Elrod, Digital Communications Specialist presented the Marketing Update. They have been focusing on technical recruiting, preparing brochures, recruiting cards and adding the QR code to all documents. The Marketing department is working with KOAM to do online advertising. They have prepared a 30 second commercial that will reach 48K households. They have a meeting with KOAM September 28<sup>th</sup> to finalize the commercial. The Marketing Department has been nominated for three awards at the National Council for Marketing and Public Relations (NCMPR) convention. The categories are Magazine, E-Cards and Original Photography. The NCMPR Awards ceremony will occur on October 4, 2023, in St. Louis, MO, during the District 5 Regional Conference, where the Marketing team will be honored for their exceptional work.

Director of Residential Life, Kamri Anderson presented the Student Life Update. Kamri reported Tuesday intramural activities, karaoke and movies being shown have been a big hit with the students. “West Side Story”, the 1961 version will be shown during Spanish Heritage month, and for Native American Month in November plans are to show “Beans”. A fire drill was conducted September 7<sup>th</sup>. She noted students were slow getting out so additional work is needed. She is working with maintenance Waymond North and Joe Smith to help get students out quicker. The student played grocery bingo to win food pantry items. Kamri is working with Coffeyville Technical Campus to see if they need items.

Vice President Potter delivered the President’s report. She noted she, President Thornburg and Vice President Pollet attended a meet and greet lunch for new MCAC director, Melissa Johnson. The next day Vice President Pollet and President Thornburg met with a potential donor in Columbus. This donor was exploring options to help the Columbus campus programs and area students.

President Thornburg met with Bartlett Milling Executive, Bill Webster on September 1<sup>st</sup>. He toured the construction site and visited with plant personnel, and asked how CCC can partner with Bartlett for training of new personnel.

President Thornburg announced faculty had an AED training September 11<sup>th</sup> in the Raven Roost presented by Casey Goff, CCC EMT Instructor and Rochelle Welton, CCC Nurse. President Thornburg is looking into the possibility of having AED training for staff as well.

At this time, Vice President Potter welcomed Kelle Kiser to come forward to speak to the Board about the upcoming car show. Kelle announced the car/motorcycle show will be held September 23rd in the Nellis Hall parking lot to benefit a newly established scholarship in memory of Jacob

Morse, who was a welding student at CCC. Kelle Kiser is Jacobs mother. She noted The Jacob Morse Memorial Jamboree Car and Motorcycle Show will be a fitting tribute to Jacob Morse, a staunch advocate for technical education, and celebrating his legacy. Participants are encouraged to attend and showcase their classic cars and motorcycles. Mrs. Kiser further explained, in addition to the car show, an exciting cornhole tournament commencing at 10:00 AM will offer a competitive and fun opportunity for participants of all skill levels. Families with kids will find a range of engaging activities to enjoy throughout the day, such as games for kids aged 15 and under, including the Spare Tire Drag Race and Creeper Race, with prizes awarded to the winners. Mrs. Kiser proudly said all proceeds and donations from the event will be dedicated to the Jacob Morse CCC Technical Scholarship Fund, supporting students pursuing technical education at Coffeyville Community College Technical Campus.

Dr. Potter thanked Mrs. Kiser for coming to speak about the car show. Dr. Potter proceeded to talk about work-study Ambassadors. They will volunteer around campus, sign up for activities and be able to use their work study hours. She proceeded to announce the Fine Arts Reception for the inductees will be held October 27<sup>th</sup>.

President Thornburg added the group needed to decide on a retreat date, he suggested the 9<sup>th</sup>, 10<sup>th</sup> or the 16<sup>th</sup> before the Board meeting, he noted the Board needed to discuss FY2025 tuition and fee rates for KBOR. After much discussion, they decided on October 9<sup>th</sup> at 11:30.

Chair Barnhart asked Jeff Morris if he had anything to add to the financials. Trustee Littleford asked where does the left over money go. Jeff noted it goes back into the beginning budget. Trustee Littleford suggested it go to the investment account making 4%.

Chair Barnhart asked Andy Smart if he had anything to add, he did not. Chair Barnhart asked for a motion to accept the consent agenda. Trustee Baldwin moved and Trustee Ragsdale seconded the motion. The motion was approved 5-0. The consent agenda included:

Approval of Minutes

Personnel Report

Approval of Bills

Treasurer's Report

Approval of Appointment of Freedom of Information Officer

Approval of Construction Manager's Crossland Construction , Guaranteed

Maximum Price (GMP) for Phase 1 and 2 of the Technical Campus Renovations

Approval of Medical Assistant Program Purchase

Approval of Technical Program Purchase

Approval of Fire Science Program Equipment Purchase

Approval of Automotive Collision Program Purchase

Approval of Columbus Campus Computer Purchase

Being no new business, Chair Barnhart asked for a motion to adjourn. Trustee Baldwin moved to adjourn, Trustee Ragsdale seconded. Meeting adjourned at 4:40 p.m.

Approved by:

A handwritten signature in black ink, appearing to read "Dr. Marlon Thornburg". The signature is written in a cursive style with a large, stylized initial "D" and "M".

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Dr .Marlon Thornburg, Secretary