

**COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
December 13, 2021**

The regular meeting of the Board of Trustees was called to order on December 13, 2021 at 4:00 p.m. in the Oak Room.

Trustees Present: Becky Barnhart David Baldwin Shanna Motl
 Jimmy Littleford Doug Misch Lora Stalford

Others Present:

President Dr. Marlon Thornburg	Vice President Jeff Morris
Vice President Dr. Aron Potter	Doug Ott College Legal Counsel
Dean Heather Pollet	Sr. Director, Yvonne Hull
Kim Blaes	Jesus Medina
Andy Taylor	Abdul Olusesi
Annaria Barnds	

Chairman Barnhart opened the regular meeting and asked the Board if there were any changes or additions to be made to the Board agenda. No other changes were noted.

Chairman Barnhart called upon Annaria Barnds from Willdan to address the Board. Annaria provided an update on the HVAC project, she requested the Board authorize up to \$43,000 for change orders on the HVAC project due to unforeseen issues. Trustee Misch moved and Trustee Littleford seconded the motion to authorize the additional \$43,000. The motion passed 6-0.

Phi Theta Kappa Advisor, Jesus Medina was present to deliver the Phi Theta Kappa Update. Advisor Medina announced there were 33 new members inducted into Phi Theta Kappa on November 15th. He noted Vice President Potter provided the welcome and former PTK President Tanner Glenn was the guest speaker. Advisor Medina stated Mariah Clopp was voted in to be their candidate for the All Kansas Academic Team. Advisor Medina is working to change the bylaws to lower the grade point average to allow more students to join Phi Theta Kappa. Advisor Medina noted his goals were to complete the Honors in action project, complete a college project, increase active membership, hold both induction ceremonies on campus and become a five-star chapter. Trustee Motl asked Advisor Medina what is lacking to achieve a five -star program. Advisor Medina noted it is the Honors in Action project completion is lacking at this time. There were no other comments for Advisor Medina.

Sr. Director, Yvonne Hull provided the Marketing Update. She highlighted some of their projects and noted “Late Night Breakfast” received the highest activity with “ Men’s Soccer in the Multi Media Center” coming in next. Yvonne gave kudos to the marketing team for all they accomplish and their covering of the Men’s National Soccer game and the Heart of Texas Bowl, both in Texas.

Student Life/Diversity and Inclusion Director, Abdul Olusesi delivered the Student Life Update. Abdul noted most of the students were moved out by November 19th, Men’s and Women’s basketball moved out by December 11th. Cheer and Dance moved back in December 7-9 to cheer

for the basketball game against Hutchinson. Football returned November 8th through December 6th so they could participate in the Heart of Texas Bowl on December 4th. Students are scheduled to return January 9-11th. The fall semester had a reduced number of student life managers; however, there have been seven hired for the spring semester. Those we had, did a terrific job keeping everything moving forward. We are working on the Assistant Dorm Director position. We need to focus more on student events, diversity and inclusion for the campus. An assistant would allow the Director time to focus on these initiatives.

President Thornburg delivered the President's report provided in the Board Book. President Thornburg reported on the Columbus Technical Campus Construction Program hosting the 5th grade class of Columbus to participate in the annual Birdhouse Workshop on November 22nd and 23rd. There were 54 students who participated in building and painting their birdhouse, they also were able to practice their excavating skills on the program's state-of-the-art Excavator Simulator, and playing Putt-Putt with the backhoe. Students also toured the Welding facilities located next to the Construction Department. They also have had several students take the National Career Readiness Certificate Exam (NCRC) Workkeys exam. Thus far they have had two score a Platinum which is the highest level attainable on this exam and several gold and silver level certificates as well.

President Thornburg noted he and Trustee Stalford (via Zoom) attended the COPS/KACCT meetings in Pratt on December 3-4. The group was provided with a legislative update and expectations for the upcoming legislative session; a KASB training session on board governance, a board's role, and what makes a good board; and, training on socioeconomic factors facing community college students. They heard from Representative Steven Johnson from Assaria on redistricting concerns, potential tax cuts, debt reduction, truth in taxation, deferred maintenance for universities and maintenance of effort funding. Community College service areas, redistribution of state aid, possible changes to the Promise Act, and developmental education were areas for future discussion. President Thornburg sent around a letter from Caney Valley High School thanking CCC for letting them use Nellis East/West for their annual wrestling tournament.

President Thornburg was pleased to announce Curtis and Janice Harshaw donated \$1 million dollars to CCC to begin the construction of a wellness center. President Thornburg noted the foundation will be seeking other donors to also contribute to this project. Andy Taylor asked President Thornburg for more details regarding the wellness center. President Thornburg noted they are planning a walking track, fitness equipment, free weights and classrooms. He noted the donor requested it be open to the public. CCC staff will explore options for the center, classes, personnel, and how to incorporate a storm shelter. President Thornburg detailed the important dates coming up. There were no further questions or comments for President Thornburg.

Vice President Morris reported they are still working with Colleague to cross the Legacy system into Colleague. Once that is complete, they will be testing reports.

Chairman Barnhart asked Vice President Morris to review the Veterans Memorial Stadium agreements under discussion. He noted they met with the City last week to discuss the stadium, maintenance, and lease agreements. The City offered the stadium to the College. The City will pay-off the stadium this month. Vice President Morris noted CCC and USD 445 were the biggest users of the stadium.

He also noted the City would continue to maintain the roadways; Seaton, Buckeye, Veterans Drive and Cline. There are approximately 53 acres surrounding the stadium.

In the lease agreement, the City would provide free internet to compensate for the City's internet equipment on the top of the stadium. The maintenance agreement would continue to with cooperation from the City, USD 445 and the College for 15 years. The lease technically runs out the end of this month. After all the agreements are approved, it would then be a free and clear title to CCC. Trustee Baldwin noted he agrees with taking over the stadium. Chairman Barnhart asked if we need to make a decision tonight since the commission would be meeting tomorrow night. President Thornburg stated the sooner the better. Vice president Morris recommended if we approve the agreements, we should then have Attorney Ott review it. President Thornburg noted the College asked for some minor language to be changed. Chairman Barnhart asked for a motion, Trustee Baldwin moved and Trustee Motl seconded the motion to accept the stadium agreement, the maintenance agreement, and the lease agreement. The motion moved 6-0.

The Board reviewed the organizational charts, no motion was needed per President Thornburg. Trustee Baldwin asked if we were considering reinstating the Ag program. President Thornburg noted they were reviewing the options of bringing it back. Vice President Morris has the final tally on the cafeteria remodel and the project came in under budget, therefore, our contribution was less.

Chairman Barnhart asked for a motion on the Consent agenda. Trustee Lora Stalford moved and Trustee Doug Misch seconded to approve the consent agenda. The motion was passed 6-0.

The Consent Agenda included:

Approval of Minutes

Personnel Report

Approval of Bills

Treasurer's Report

Approval of Paramedic Program Purchase

Approval of Construction Technology Program Purchase

Being no new business to discuss, Trustee Baldwin moved the Board recess for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for approximately 30 minutes. Trustee Littleford seconded the motion, the motion was approved 6-0. Dr. Thornburg and Vice President Morris were asked to remain. The Board recessed at 4:57 p.m. and Trustee Littleford left the meeting. The Board returned at 5:56 p.m., no action was taken.

Chairman Barnhart announced if there was no further business to come before the meeting, she will need a motion to adjourn. Trustee Misch moved and Trustee Baldwin seconded the motion. The motion was approved 5-0. The meeting was adjourned at 6:03 p.m.

A handwritten signature in black ink, appearing to read "M. Thornburg", written in a cursive style.

Dr. Marlon Thornburg, Secretary