

COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

February 19, 2024

Trustees Present: Becky Barnhart Doug Misch David Baldwin
 Lora Stalford Benjamin Ragsdale

Trustee Absent: Jimmy Littleford

Others Present:

President Marlon Thornburg	Vice President Heather Pollet
Vice President Aron Potter	Jeff Leiker
Vice President Ryan McCune	Bryce Saia
Hannah Emberton – Coffeyville Journal Representative	Ashley Tatman
Doug Ott-College Legal Counsel	Kim Blaes
Melissa Gunby	Jeff Morris
Andy Taylor-Montgomery County Chronicle	Kamri Anderson

Legal Counsel, Doug Ott opened the regular meeting of the Board of Trustees at 4:00pm. for election of officers. Trustee David Baldwin nominated Becky Barnhart as Chair, Trustee Doug Misch seconded, there were no other nominations. Becky was voted upon 5-0 in favor. Trustee Misch nominated David Baldwin for Vice Chair, Chair Barnhart seconded, there were no other nominee’s, the motion passed 5-0. Chair Barnhart then nominated Marlon Thornburg for Secretary, Trustee Stalford seconded, the motion passed 5-0. Trustee Stalford then nominated Marlon Thornburg for Treasurer until the new Vice President arrives, Chair Barnhart seconds, the motion passed 5-0. Chair Barnhart then nominated Trustee David Baldwin as the KACC representative, Trustee Ragsdale seconded, the motion was approved 5-0.

Doug Ott turned the meeting over to Chair Barnhart at 4:13 p.m. and she opened the regular meeting and called upon PTK Advisor, Melissa Gunby.

Advisor Gunby announced 240 invitations have been sent to new qualifying students. Due to a revision in chapter bylaws, they were able to invite certificate earning students this semester, 66 invites were sent to certificate seeking students. Recruitment activities included an online and in-person orientation session. New member outreach continues to encourage students to join. Induction has been scheduled for February 29 in the Oak Room, but it may need to be pushed back due to lack of RSVPs. The Chapter will be holding a scholarship information meeting for members to review the options for PTK scholarships. The Chapter will begin brainstorming for the college project at the next chapter meeting on Feb. 27. Advisor Gunby has scheduled an early meeting to begin reviewing the new Honors topic for 2024 and 2025. The topic for the next two years is “The Power of Stories”. The Chapter is working to coordinate with Student Life an etiquette workshop, which may include another session of “How to Tie a Tie,” as well as basic

guidelines for interviews, formal dining, etc. The Chapter is also discussing an idea for a spring service project. Last year they held a dance to raise money for World Central Kitchens. Chair Barnhart asked if there were any questions for Advisor Gunby, there were none.

Ashley Tatman, Director of Marketing, delivered the Marketing update. She highlighted her report and projects. They are soft launching the Blue Force Mentorship, with the deadline to accept applications for mentorship on February 23rd. They will go full strength with the Blue Force mentorship for Fall 2024. She is finishing up interviews for the open Communications and Graphic Specialist. She gave the applicants a project to complete and return it to the committee to finish the selection process.

Director of Residential Life, Kamri Anderson presented the Resident/Student Life Update. She brought one of the vision boards the students completed as an activity on January 24th. These vision boards are on display in the Ravens Roost. February is Black History Month, activities planned were Raven Talk-Tulsa Race Massacre, Black History movies and equality shirts were made and used as warm up shirts for Women's Basketball. A Super Bowl party was held in the Ravens Roost, with Chartwells providing pizza and cookies. Student Service Assistant, Nicole Nash, and students made Valentines for the nursing home residents. A skating night was held, and 95 students participated.

At this time, Neil L Phillips, CPA provided the audit report. He reported a clean audit with Coffeyville Community College being in compliance and no incidents to report. Chair Barnhart thanked him for providing the audit report and asked if anyone had any questions for Mr. Phillips. There were no questions or comments made.

President Thornburg delivered the President's update. Dr. Thornburg shared Vice President Heather Pollet, Human Resource Director, Kelli and Mitch Bauer, Pam Feerer, Senior Director of Enrollment Management and Student Success along with her husband Instructor, Corey Feerer and Kim and Marvin Blaes, represented CCC at the Annual Chamber Banquet January 26th.

President Thornburg noted he submitted the Congressionally-Directed Grant January 30th. It has been received and acknowledged, now we wait for results.

Vice President Pollet completed and submitted the Perkins Comprehensive Local Needs Assessment (CLNA) that was due Feb. 1st. This collaborative effort is a requirement for Perkins funding and occurs every two years. The process takes about six (6) months to complete using program and college performance data, as well as Kansas labor statistics. The stakeholder team equally represents each college in the region. This document is utilized to produce our Perkins local grant each year, as well as when requesting new programs in the near future.

President Thornburg is pleased to announce Vice President Dr. Aron Potter has been selected to serve as a peer reviewer for the Open and Standard Pathways for the Higher Learning Commission (HLC). Each pathway is defined by a distinct schedule and series of evaluative activities for its institutions and are framed around the Criteria for Accreditation as their evaluative basis. HLC peer reviewers are volunteers who generously share their time and expertise to help colleges and universities advance their quality. Peer reviewers evaluate member institutions and offer guidance that contributes to the quality of an institution's processes and academic offerings.

President Thornburg noted other campus activities held, including the Red Cross Blood Drive, the CCC Choir Chocolate Serenade and the annual Tech Days held on the Columbus campus where students from eight (8) schools attended.

Andy Taylor asked President Thornburg if the Comprehensive Needs Assessment is available to the public. President Thornburg responded the report is not released to the public yet, as it was just submitted to the Board of Regents. When it becomes public, we can get him a copy.

Discussion was held to change the April meeting date as all the Vice Presidents and President Thornburg will be in Chicago attending the Higher Learning Commission conference. The Board discussed dates and decided to have the April meeting on April 22nd and hold the spring Board retreat that same day beginning at 11:30 in the Oak Room.

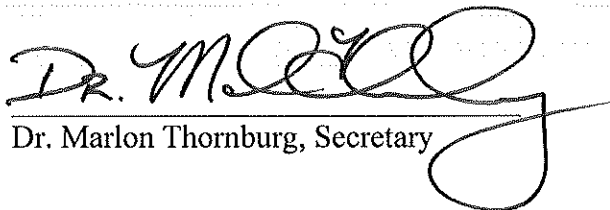
Chair Barnhart stated if there was no further discussion, she would need a motion to accept the action items/consent agenda. Trustee Baldwin moved and Trustee Misch seconded the motion, it was approved 5-0.

Under new business, President Thornburg discussed the Economic Impact Analysis information for CCC that was included in the Board packet. He noted CCC has a \$10 million dollar impact on the region overall.

Trustee Baldwin moved the Board recess to executive session for preliminary discussions relating to the acquisition of real property for twenty minutes, Trustee Ragsdale seconds. The motion was approved. The Board recessed at 5:13pm. Vice President Pollet was asked to remain. The Board reconvened at 5:29pm.

Upon the Board reconvening, Athletic Director, Jeff Leiker asked if Bryce Saia could provide an update on the baseball field project. Bryce answered questions from the Trustees and noted they are presently a little ahead of schedule and plan to have the project completed by March 9 when the Ravens can play in Coffeyville.

Being no further business, Chair Barnhart asked for a motion to adjourn. Trustee Stalford moved and Trustee Ragsdale seconds the motion. The Board adjourned at 5:37 p.m.


Dr. Marlon Thornburg, Secretary