

COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

January 22, 2024

Trustees Present: Becky Barnhart Doug Misch David Baldwin
 Jimmy Littleford Benjamin Ragsdale Lora Stalford

Others Present:

President Marlon Thornburg Vice President Heather Pollet
Vice President Aron Potter Vice President Ryan McCune
Kari Soper Kim Blaes
Hannah Emberton – Coffeyville Journal Representative Ashley Tatman
Doug Ott - College Legal Counsel

Chair Barnhart opened the regular meeting of the Board of Trustees at 4:00pm. Everyone was present via Zoom.

Ashley Tatman, Director of Marketing, delivered the Marketing update. Ashley reported that currently, Marketing has 225 project requests and 28 major events. They have the calendar up to date; you can email her for one to be sent to you. Raven Proud short story videos are being filmed and edited. The new leadership program: Raven Blue Force partnership with Coffeyville Boys and Girls Club is moving forward, forms created, and plans made to partner college students with Boys and Girls Club students to lead and mentor. The Marketing office is short an employee with Ashley George leaving, applicants are being interviewed. Ashley provided an update on the re-branding committee.

Vice President McCune provided the Resident and Student Life Update. Students checked in on January 9 to 10th, shuttles were provided from the airport to campus. Martin Luther King Day posters were prepared and hung around campus. Resident hall meetings were held, and student life hosted a student activity by creating vision boards. Vice President McCune announced the *Upcoming February Events - (Black History Month)*

February 1-2 Movie: "Move when the Spirit says Move"

February 5th: Raven Talk

February 11th: Super Bowl Party

February 14th: Valentine Day Skate Night

February 19th: Raven Talk

February 22-23: Movie: "The League"

President Thornburg delivered the President's update. Dr. Thornburg shared he and Chair Barnhart participated in a panel discussion for the Kansas Community College Leadership (KCCLI) group on the ICC campus. It was well received, and we heard positive comments. We have had several staff members participate in the KCCLI group. Vice President Pollet is a member of this year's class.

President Thornburg, Vice President Pollet and Project Manager Andy Smart have been meeting every other week with the contractors; GLMV and Crossland Construction to discuss the technical campus project status and receive updates from the contractors. Vice President Pollet stated the Welding Center has a new face lift, faculty and classrooms also updated. President Thornburg noted they also repaired the draining issues. This project is funded by the ARPA grant and must be spent by June 30.

President Thornburg attended a legislative luncheon held in Chanute on the Neosho Community College campus. Those in attendance had the opportunity to discuss challenges and hear from our legislators on their thoughts of the upcoming legislative session. Senator Virgil Peck, Representative Ron Bryce and Representative Dan Goddard attended.

President Thornburg was invited to be the speaker for the Leadership Coffeyville graduation on January 11th. CCC English/PTK Advisor Melissa Gunby was a member of the graduating class.

Vice President Potter and President Thornburg attended the KBOR meeting and donuts with the Legislators on January 17 & 18 in Topeka. While at the Capital, Dr. Potter and Dr. Thornburg participated in the official signing of an RN to BSN program agreement between the Kansas Community Colleges and Fort Hays State University (FHSU)

President Thornburg announced three former members of the Coffeyville Community College Rodeo team are competing in Tulsa this weekend at the American Finals Rodeo (AFR).

Kari Soper provided more details on the Dream Big Little One project. Trustee Littleford asked about the weather now, and the baseball field renovations, will it affect the season? President Thornburg responded, assuming it will not meet the March 1 deadline, we can also flop dates until our field is complete. Trustee Littleford asked for a complex update. President Thornburg stated two companies are interested Crossland and Mammoth. Mammoth is doing the baseball renovation and would love to get the complex bid. Trustee Littleford stated since they both already have projects ongoing; would that save us money? President Thornburg said possibly.

President Thornburg presented the financial updates. November 2023 operating revenues totaled \$547,965.16. Non-operating revenues totaled \$285,740.01. Year-to-date operating revenues now total \$7,330,356.69. Year-to-date non-operating revenues total \$2,592,808.01. The majority of the operating revenues represent what has been billed to student accounts for enrolled classes or housing/meal accommodations. Bookstore revenue includes items bought and or charged to student accounts for items purchased in the bookstore. Non-operating revenues consist primarily of State Operating Grant funds (\$1,336,600), property taxes (\$493,130.70), and operating transfers (\$523,749.37). November 2023 operating expenses totaled \$1,633,623.96. Non-operating expenses in the month totaled \$200,528.19. Year-to-date operating expenses now total \$8,646,911.03. Year-to-date non-operating expenses total \$749,626.79.

President Thornburg noted December revenues should be strong due to enrollment for the Spring semester. January revenues will include the first distribution of real estate taxes and the second half of the state operating grants.

There were no discussion items. Chair Barnhart asked for a motion to approve the consent agenda. Trustee Baldwin moves to approve the Action Items, Benjamin Ragsdale seconds. Action Items / Consent Agenda items approved 6-0.

Action Items / Consent Agenda items included:

- Approval of Minutes
- Personnel Report
- Approval of Bills
- Treasurer's Report
- Approval of Glass Magnetic Whiteboards
- Approval of Email Security

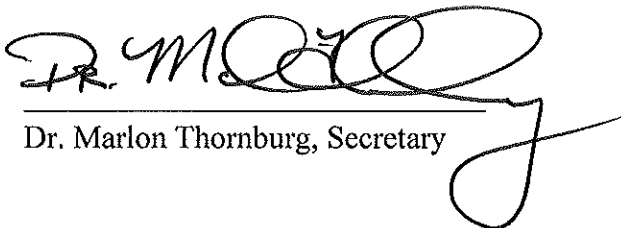
Under new business, President Thornburg announced Justin Villmer would begin as the Vice President of Operations and Finance in mid-April.

Trustee Baldwin moved the Board recess for consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship for 15 minutes. Trustee Littleford seconds. The motion was approved 6-0. The Board recessed at 4:35 p.m. and reconvened at 4:50 p.m., no action was taken.

Trustee Baldwin moved the Board recess to executive session for preliminary discussions relating to the acquisition of real property for ten minutes, Trustee Ragsdale seconds. The motion was approved 6-0. The Board recessed at 4:55 p.m. and Vice President Pollet was asked to remain. The Board reconvened at 4:54 p.m. with no action taken.

Being no further business, Chair Barnhart asked for a motion to adjourn. Trustee Baldwin moved to adjourn, Trustee Littleford seconds. The meeting adjourned at 5:10 pm.

Approved by:


Dr. Marlon Thornburg, Secretary