

**COFFEYVILLE COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES**

**January 24, 2022**

The regular meeting of the Board of Trustees was called to order on January 24, 2022 at 4:00 p.m. in the Board Room.

Trustees Present:	Becky Barnhart	David Baldwin	Ron Bryce
	Jimmy Littleford	Doug Misch	Lora Stalford

**Others Present:**

President Dr. Marlon Thornburg	Vice President Jeff Morris via phone
Vice President Dr. Aron Potter	College Legal Counsel Doug Ott
Dean Heather Pollet	Sr. Director, Yvonne Hull
Kim Blaes	Jesus Medina
Andy Taylor	Abdul Olusesi
Ashley Tatman	Wendi McDaniel
Travis Young	Stephen Rench
Jeff Leiker	Johnathan Reid
John Haas, Ranson Financial	Charlotte Scott- MG Co Clerk
Annaria Barnds, Willdan	Mike Cordray-MG Co Commissioner
Melody Kikkert – MG Co Appraiser	Phil Jarred, Auditor by ZOOM

Legal Counsel Doug Ott called the meeting to order at 4:00 p.m. Doug welcomed the newly elected Board members Becky Barnhart, David Baldwin, and Ron Bryce. They took the oath and were sworn in.

Attorney Ott opened the floor for nominations for the 2022 academic year election of officers. Trustee David Baldwin nominated Becky Barnhart for Chair, and Jimmy Littleford nominated Doug Misch for Chair. Attorney Ott asked if there were any other nominations for Chair. Trustee Misch declined the nomination for Chair. The vote for Becky Barnhart was 5-1 with Trustee Littleford casting the opposing vote.

Chair Barnhart nominated David Baldwin for Vice Chair. Being no other nominations, a vote was taken with a unanimous decision for David Baldwin, for Vice Chair. Chair Barnhart then nominated Marlon Thornburg for Secretary, and Jeff Morris as Treasurer, they were elected unanimously.

At this time, a KACCT representative needed to be appointed. Chair Barnhart and President Thornburg gave an explanation as to what is involved, the quarterly meetings and more information regarding KACCT. Vice Chair Baldwin volunteered to act as the KACCT representative. The vote was unanimous. At this time, Legal Counsel Ott turned the meeting over to Chair Becky Barnhart.

Phi Theta Kappa Advisor, Jesus Medina was present to deliver the Phi Theta Kappa Update. The chapter bylaws were updated, sent to headquarters, and approved on January 6<sup>th</sup>. The changes made were the eligibility requirements to join PTK. The requirements are now a 3.5 GPA with 12 college course hours. Zachary Heidenreich, was elected as Vice President of Scholarship and Kayli Schoech as Vice President of Service for the chapter. The Chapter Officers worked on the Honors in Action (HIA) and College Project, which was submitted on January 17<sup>th</sup>. Chapter Advisor Medina submitted the Hallmark award for Chapter Officer Team. The new officer team has worked hard to complete the HIA and College Project; therefore, Advisor Medina felt they were deserving for this award entry. Advisor Medina announced he is currently working on an induction for the second semester and once the date is set he will share it with the Board if they want to attend.

At this time, CCC Foundation Assistant, Travis Young brought Stephen Rench up to the podium. Dr. Thornburg introduced Stephen and Travis. He provided some background on Mr. Rench; he was a Field Kindley graduate and CCC graduate where he was a member of the CCC Debate team. Mr. Rench has recently donated \$1 million dollars to the CCC Foundation to be used for scholarships. Mr. Rench was one of five members to sign the original charter of the Eta Gamma Chapter of PTK. Mr. Rench plans on speaking to the Phi Theta Kappa students when they are inducted this spring. Travis noted the scholarships will be named the Stephen and Lorene Rench Scholarships. Mr. Rench spoke to the group and provided some background about himself. He credits CCC for boosting him with success as a trial lawyer and teacher for 50 years. He is very happy to be rewarding students with a scholarship.

Director of Marketing, Ashley Tatman delivered the Marketing report. Ashley stated they are gearing up for Sophomore nights for activities and sporting events. Ashley reminded everyone that the Humanities performances begin on Tuesday. Ashley noted her staff will be covering the Hall of Fame induction on Saturday, January 29<sup>th</sup>. Social media engagement and activity has increased. The “First Day of Spring Classes” received the engagement.

Student Life/Diversity and Inclusion Director, Abdul Olusesi presented the Student Life Update. Abdul noted students checked into the residence halls on January 9-11<sup>th</sup>. All students were tested for covid prior to entering the residence halls. A dorm meeting was held on January 18<sup>th</sup> for all students. The student life managers have been delivering meals to students that are in self-quarantine. Abdul announced Chris Auten is now serving as the Assistant Director, and has already brought many good ideas and plans for the residence hall students. Trustee Ron Bryce, asked how many students have Covid. Abdul noted there are under 10 at this time. At one time, 48 students tested positive, ten students went home to self-quarantine and the remaining 38 were in self-quarantine on campus.

At this time, President Thornburg updated the Board with the President’s report. He noted Sr. Director, Yvonne Hull has been working with Senator Moran’s office to establish a resolution for the Men’s DI National Basketball Champs. President Thornburg stated the administrative team met with legislators on December 16<sup>th</sup> to discuss items of concern for the upcoming legislative

sessions. The College hosted the Chamber's Business over Breakfast event on January 5<sup>th</sup>. The administrative team attended and President Thornburg gave a presentation about CCC's economic impact and our partnerships. Mike Shook from the City Electric Department spoke after President Thornburg at the event and noted the partnership with CCC, Pratt CC and the City of Coffeyville for the electric lineman program was very valuable to them. He noted 60% of the City's electrical workers were trained through the programs at CCC. Trustee Littleford asked if the program has a limited number of students who can participate. President Thornburg didn't know how many are turned away, if any.

President Thornburg and Vice President Potter presented the institution's performance agreement results to the BAASC Committee at the Board of Regents, Wednesday, January 19<sup>th</sup>. The committee and Board of Regents approved the College for 100% funding for any new funding coming into the system. President Thornburg reminded the Board, the next meeting will be changed to Tuesday, February 22 due to the banks being closed on President's Day. Trustee Littleford noted he would not be able to attend that meeting. President Thornburg also reminded the Board of important future dates.

Phil Jarred from Jarred, Gilmore and Phillips was present via Zoom to provide details on the audit report. He noted there were no findings on any areas, financial aid had no findings and will be able to send a good report on to the Department of Education. He explained the letter inserted in the Board of Trustees copies. Trustee Ron Bryce asked a question regarding the Foundation monies. Trustee Bryce noted the funds needed to be secured by FDIC. Mr. Jarred will contact the Foundation about this issue. There were no further questions or comments for Mr. Jarred.

Annaria Barnds from Willdan provided an update on the Arts and Sciences Building and showed photos of each floor under renovation. She also updated the board on the technical campus tuck pointing project and the A & S Building curtain walls. Annaria explained that current market prices are 30% higher on the curtain wall. HTK Architecture and Geotechnical stated it should not exceed \$20,000 to conduct an assessment on these two projects. Trustee Littleford expressed concern about spending money on the old building at the tech campus. Trustee Misch asked if there was a possibility we would not be spending \$20,000 if we take out the tech campus project. Annaria noted the study of the curtain wall and tech campus was projected at \$10,000 each. She recommends a roofing specialist come and do a study, not a geotechnical study. President Thornburg entered the discussion of a new building versus repairing an old building and the estimates we received from Sean Clapp. Vice President Morris provided more information regarding the curtain walls in the Arts and Sciences building. Trustee Bryce asked about the 30% price increase, was it labor or materials. Annaria noted both labor and materials went up. There were no further questions.

Mike Cordray, District 3 Commissioner for Montgomery County spoke to the Board regarding the continuation of the Neighborhood Revitalization Plan. He noted USD 445 met earlier today and approved this plan. Chair Barnhart noted we have supported this issue in the past. Vice President Morris provided further explanation of the plan. Chair Barnhart asked for a motion to participate/support the Revitalization Plan. Trustee Misch moved and Trustee Stalford seconded. The motion passed 6-0.

John Haas from the Ranson Financial Group distributed information regarding the potential refinancing of the current residence hall bonds. Preliminary estimates suggests a potential savings of up to \$1.8 million over the life of the bonds by taking advantage of the lower interest rate available now. A staff meeting will be held Tuesday at 3:00pm to conference with Ranson Financial to discuss further. Trustee Misch had a question regarding the collapsing penalty. Mr. Haas responded to Trustee Misch about moving forward with refinancing by the closing date of February 22<sup>nd</sup>. The refinancing will also be offered to local banking institutions as well.

Chair Barnhart asked for a motion to approve the consent agenda. Trustee Doug Misch moved and Trustee Baldwin seconded to approve the agenda. The motion was approved 6-0. The consent agenda included:

Approval of Minutes

Personnel Report

Approval of Bills

Treasurer's Report

Approval of Transact Mobile Sales Solution

Approval of College Strategic Plan 2022-2024

Approval of the Vision and Mission Statement

Approval to hire an Architectural Engineer to conduct structural/geotechnical surveys of the Arts and Sciences Bild and the Technical Campus Buildings.

Approval of refinancing of Men's Dorm Bond and authorize the issuance of new bonds.

Trustee Baldwin moved the Board recess for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for approximately 30 minutes. Trustee Stalford seconded the motion, the motion was approved 6-0. Dr. Thornburg and Vice President Morris by phone were asked to remain. The Board recessed at 5:50 p.m. President Thornburg requested ten more minutes at 6:23 p.m. The Board reconvened at 6:30 p.m., no action was taken.

Chair Barnhart announced if there was no further business to come before the meeting, she will need a motion to adjourn. Trustee Misch moved and Trustee Bryce seconded the motion. The motion was approved 6-0. The meeting was adjourned at 6:36 p.m.



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Dr. Marlon Thornburg, Secretary