

COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
OCTOBER 16, 2023

Trustees Present: Becky Barnhart Doug Misch Benjamin Ragsdale
 Jimmy Littleford David Baldwin Lora Stalford

Others Present:

| | |
|--|-------------------------------|
| President Dr. Marlon Thornburg | Vice President Heather Pollet |
| Jeff Morris | Vice President Ryan McCune |
| College Legal Counsel Doug Ott | Kim Blaes |
| Resident Director Kamri Anderson | Ashley Tatman |
| Hannah Emberton – Coffeyville Journal Representative | Mykah Meador |
| Melissa Gunby | Jason Donaldson |
| Jim Falkner | Katelyn Christian |
| Andy Taylor | |

Chair Barnhart opened the regular meeting of the Board of Trustees at 4:00 p.m. and called upon Phi Theta Kappa Advisor, Melissa Gunby to deliver the Phi Theta Kappa update. Vice President of Service, Katelyn Christian provided the report. Katelyn noted she and Advisor Gunby attended the Fall Regional Leadership Conference in Kansas City, September 29 through October 1. Katelyn shared some experiences and what was learned at the conference. The second annual Cupcake Decorating Contest was held October 9-11, the winners were announced on social media. Campus Clean Up Day was held on October 12 to get the campus ready for all the homecoming guests and festivities. This is their College Project for 2023.

Ashley Tatman, Director of Marketing delivered the Marketing Update. Ashley explained to the Board, her marketing students were working with Travis Young’s class to fill out a survey card. The survey asked how students receive their information about what is happening on campus and why they choose CCC. They were divided into teams, whichever team had the most students fill out the card, would receive one of the limited edition Raven Proud stickers. Ashley announced the Marketing Team were awarded two bronze and one gold medal at the convention for National Council for Marketing and Public Relations (NCMPR). They received a bronze medal for the current Red Raven Review, a bronze medal for the President’s E-Card for Christmas and a gold medal for photo. CCC will be represented in four parades; Neewollah, Columbus Day, Coffeyville Christmas and the Caney Christmas parade. Ashley highlighted their projects, videos and social medial statistics.

Chair Barnhart then called upon Director of Resident Life, Kamri Anderson to present the Resident and Student Life update. Kamri stated Redd’s House is going strong. There were 58 students who played grocery bingo to win items from Redd’s House and there have been 284 orders thus far. She noted students are proud of the items they receive. Kamri proceeded to outline the activities planned for homecoming week. She noted she started something new this year, “Brain Breaks”

where students can play cards or boardgames. Student Life is celebrating Hispanic Heritage Month with activities. November is Native American Heritage month and she is working with Conner Murrell to help with planning activities. Also, in November, Student Life will be working with Phi Theta Kappa on the food drive. Trustee Misch asked how she replenished items for Redd's House. Kamri noted she has ordered a surplus; therefore, supplies are not an issue at this time. Kamri stated she would like to discuss Redd's Closet in the future for clothes give away.

President Thornburg proceeded with the President's report. President Thornburg detailed the Annual Marching Band Festival with schools attending, judges present and overall summary of the day. President Thornburg and Vice President Potter attended the Council on Accreditation for Two Year Colleges (CATYC) in Phoenix October 1-3. The conference focuses on accreditation strategies and best practices across the member organizations. The following week, they attended a meeting at Kansas State University along with the other Kansas community colleges to discuss collaboration of curriculum offerings and improvement of transfer students. President Thornburg noted the important dates coming up and activities planned. He proceeded to introduce Director of Grounds, Mykah Meador. Mykah provided an update on grounds projects, she noted they are in the process of removing 17-19 trees that have died. Chair Barnhart asked if she will be replacing those trees. Mykah stated they will replace with maple or birch when possible. However, with the drought situation, it is not feasible to plant new trees as accessibility to water the new trees is not available in all areas. Mykah introduced Jason Donaldson who also works in grounds. President Thornburg asked them to tell the Board how many acres they are in charge of maintaining. Mykah stated 98 acres. They also do winter preparation and clean up before employees get to work. She noted, Ron Garrison also works in grounds, but was unable to attend the meeting. She stated the sidewalks have taken a toll also due to drought. President Thornburg stated his appreciation for all the work the grounds department does to keep the campuses looking great.

Chair Barnhart asked Jeff Morris if he had anything to add to the financials. Jeff proceeded to go over the treasurer's report. There were no questions or comments for Jeff.

Trustee Misch asked about the van purchase action item and how much we paid for the last van. Discussion was held regarding the previous van purchases.

Under discussion, Chair Barnhart went over the tallied questionnaire the Board members filled out at the Board retreat held earlier this month.

Chair Barnhart asked for a motion to accept the consent agenda. Trustee Misch moved and Trustee Ragsdale seconded the motion. The motion was approved 6-0. The consent agenda included:

Approval of Minutes

Personnel Report

Approval of Bills

Treasurer's Report

Approval of Artist of Note Fall 2023

Approval of Artist of Note Spring 2024

Approval of Arts and Science Replacement Flooring Corridor
Approval of Ellucian Colleague on Demand
Approval of Purchase for the Automotive Collision Program
Approval of Nursing Program Testing Software Purchase
Approval of Tuition and Fee Rates
Approval of Van Replacements

Trustee David Baldwin moved the Board recess to executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for 15 minutes. Trustee Benjamin Ragsdale seconded. The motion was approved 6-0. The Board recessed at 4:57 p.m. The Board reconvened at 5:08 p.m. no action taken.

Chair Barnhart asked if there was any new business. She stated she really enjoyed the retreat and thought it went well. President Thornburg noted it was a lot of information, but it is important to let everyone know what is going on.

Being no further business, Chair Barnhart asked for a motion to adjourn. Trustee Jimmy Littleford moved and Trustee Baldwin seconded the motion. The motion was approved 6-0, the Board adjourned at 5:14 p.m.

Approved by:

A handwritten signature in black ink, appearing to read "Dr. Marlon Thornburg". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Dr. Marlon Thornburg, Secretary