

COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

December 18, 2023

Trustees Present: Becky Barnhart Doug Misch David Baldwin
 Jimmy Littleford Benjamin Ragsdale

Trustee Absent: Lora Stalford

Others Present:

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| President Marlon Thornburg | Vice President Heather Pollet |
| Vice President Aron Potter | Jeff Leiker |
| Vice President Ryan McCune | Bryce Saia |
| Hannah Emberton – Coffeyville Journal Representative | Ashley Tatman |
| Doug Ott | Ginni Phillips |

Chair Barnhart opened the regular meeting of the Board of Trustees at 4:04pm.

Ashley Tatman, Director of Marketing, delivered the Marketing update. Ashley updated the Board on the Institutional Christmas Video. She announced that Raven Proud t-shirts are now available for order on the Raven Bookstore website. Raven Proud videos will begin launching in late January. They are still filming Raven Proud videos and will continue to do so.

Vice President McCune delivered the Student Life update. He shared there were limited student activities leading into December since Finals were December 5-7. Students were able to stop in the Student Services building to decorate cookies or ornaments, approximately 60 students participated in this. Late Night Breakfast had approximately 300+ students in attendance.

President Thornburg delivered the President's update. Dr. Thornburg shared that CCC was selected as the Coffeyville Chamber of Commerce Business Spotlight for the month of November. There is a sign displayed outside the Alumni Center. He shared that himself and Trustee Baldwin attended the KACC meeting in Liberal, November 30-December 2. December was busy with holiday celebrations. CCC had a float in the Coffeyville City Christmas Parade on December 1st accompanied by the CCC Band, Spirit Squad and staff. The CCC faculty and staff Holiday Party was held on December 4th. President Thornburg drove his vintage truck decorated for Christmas in the Caney Christmas Parade on December

7th. CCC staff, members of the Spirit Squad and Redd T. Raven walked alongside the truck passing out candy. Dr. Thornburg announced that the narrative for the ASPEN 150 was finalized by Vice President Potter and has been submitted. Now we wait to see if we are selected in the top 10 or 12 schools. LCHS Machining Instructor, Luke Wolgamott has completed several projects with his students. He let the students choose what they wanted to do, which they chose a hunting related project. College campuses will be closed December 20, 2023 – January 2, 2024. We will reopen on Wednesday, January 3rd.

Discussion Items:

President Thornburg received a notice from the City saying they're expanding the Neighborhood Revitalization Plan. They provided an updated map that includes the new area being added. The City has asked if we have input in regards to this update. The Board members did not find any issues with this expansion.

Action Items / Consent Agenda:

President Thornburg requested to add an Action Item: Approval of Construction / Repairs to the Baseball dugout and storage area that was previously damaged by fire. Vice President Potter gave a brief overview of the benefits of adding the CRM – Recruit and Advising module, which includes the reduction in manual processes and more accurate follow through from the initial interest of a student through completion of a degree or certificate. Our original contract is for five years, we are in year two. The addition of the module would be an amendment to the original contract to include the module, so this addition would be for three years.

President Thornburg mentioned the Air Oasis Replacement Elements. Areas on campus that utilized the air purifiers noticed a decrease in employee illnesses as well as a reduction in pests in the area (such as crickets). The units were purchased with Spark Funding (during Covid). Staff has shared an interest in keeping the purifiers functional.

Chair Barnhart asked if there was any further discussion. There was none. Trustee Baldwin moves to approve the Action Items; Doug Misch seconds. Action Items / Consent Agenda items approved 5-0.

Action Items / Consent Agenda items included:

- Approval of Minutes

- Personnel Report

- Approval of Bills

- Treasurer's Report

Approval of Air Oasis Ionic Air Purifier Replacement Elements

Approval of Nellis West North Bleacher Rail Replacement

Approval of Microsoft Annual Licensing

Approval of Ellucian Colleague – CRM – Recruit and Advising Module

Approval of Nellis West Sound System

ADD: Approval of Construction / Repairs to the Baseball Dugout damaged by fire.

Trustee Baldwin moved the Board to recess to executive session for preliminary discussions relating to personnel for ten minutes; Trustee Ragsdale seconded the motion. The motion was approved. The Board recessed at 4:27p.m. The Board reconvened at 4:37pm.

- Small break in meeting –

Trustee Baldwin moved the Board to recess to executive session for preliminary discussions relating to Attorney / Client privileges for thirty minutes; Trustee Misch seconded the motion. The motion was approved. The Board recessed at 4:44pm. At 5:14 the Board requested an additional ten minutes. At 5:24 the Board requested an additional ten minutes. The Board reconvened at 5:32pm.

Trustee Baldwin moved the Board recess to executive session for preliminary discussions relating to the acquisition of real property for twenty minutes; Trustee Ragsdale seconds. The motion was approved. The Board recessed at 5:34pm. The Board reconvened at 5:54pm.

New Business:

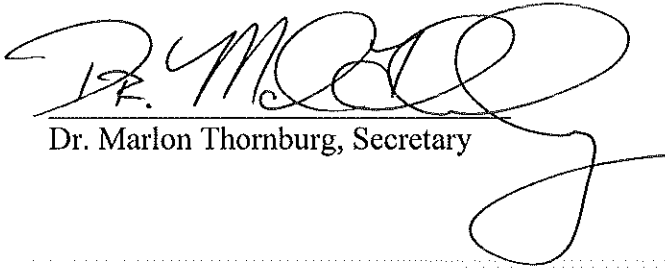
President Thornburg presents the opportunity to purchase turf for the infield of the baseball field. Field maintenance equipment had been damaged in the fire so replacing the infield with turf will eliminate the need to replace equipment and would eventually save the school approximately \$10,000 annually.

President Thornburg shares bids from four companies. Through discussion, it is recommended the Board consider one of two companies: Mammoth or Forever Lawn. Coach Martin wrote a letter asking the Board to consider Mammoth specifically and presented reasoning for this request. Discussion included other schools who have utilized the companies and their experiences, types of turf used by the different companies (Mammoth = Field Turf, Forever Lawn = Sport Grass), \$150k available from a private donor through the foundation, comparison of costs to replace equipment vs install turf and benefits of moving forward with turf (recruiting, weather friendly fields, athlete safety).

Trustee Misch moved to approve the bid from Mammoth; Trustee Littleford seconds. Approved 5-0.

Being no further business, Chair Barnhart asked for a motion to adjourn. Trustee Ragsdale moved to adjourn; Trustee Littleford seconds. Meeting adjourned at 6:15 pm.

Approved by:



Dr. Marlon Thornburg, Secretary