

COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
FEBRUARY 20, 2023

The regular meeting of the Board of Trustees was called to order on February 20, 2023 at 4:00 p.m. at the Board Room.

Trustees Present:	Becky Barnhart	David Baldwin	Doug Misch
	Jimmy Littleford	Lora Stalford	

Others Present:

President Dr. Marlon Thornburg	Vice President Dr. Aron Potter
College Legal Counsel Doug Ott	Vice President Jeff Morris
Sr. Director Yvonne Hull	Dean Heather Pollet
Kim Blaes	Andrew Elrod
Andy Taylor	Scott Hammer
Melissa Gunby	Wess Sisco
Allesandra Thompson	Michaela Carnes
Sean Cherico	Wyatt Goode
Josh Moore	Wyatt Stritzke
Sonia Larimore	Megan Abbott
Jeff Leiker	

College Legal Counsel Doug Ott called the meeting to order. He announced he would take nominations for Board Chair. Trustee David Baldwin nominated Becky Barnhart. Trustee Doug Misch seconded the motion. The Board voted 5-0 for Becky Barnhart for Chair of the Board of Trustees. Doug Ott asked for nominations for Vice Chair. Trustee Jimmy Littleford nominated Doug Misch. Trustee Baldwin seconded the motion. The Board voted 5-0 for Doug Misch for Vice Chair of the Board of Trustees. Nominations were opened for Secretary of the Board. Chair Becky Barnhart nominated President Marlon Thornburg. Trustee Lora Stalford seconded the motion. The Board voted 5-0. Chair Barnhart then nominated Vice President Jeff Morris for Treasurer, Trustee Baldwin seconded the motion. The Board voted 5-0. Doug Ott asked for nominations for the KACCT Representative. Chair Barnhart nominated Trustee David Baldwin. Trustee Lora Stalford seconded the motion. The Board voted 5-0 in favor of David Baldwin. Being no further elections to come before the Board, Counsel Ott handed the gavel over to Chair Barnhart to conduct the remainder of the meeting.

Chair Barnhart noted an additional action item was added to the consent agenda item I. Clear Touch Operating Systems. Chair Barnhart began with the discussion item; Applications for the open Board position. Legal Counsel presented the two applications for the open Board position and invited both to the meeting. She welcomed the two applicants and asked them to address the Board. The applicants present at this meeting were Megan Abbott and Sonia Larimore. Both applicants expressed their desire to be members of the Board of Trustees and provided the Board their background information.

Allesandra Thompson, PTK officer delivered the Phi Theta Kappa Update. She noted the spring Induction was held on February 9th, with 15 new members inducted. Allesandra explained their fundraising projects, Honors in Action Project, and fellowship ideas. Recruitment for 23/24 is ongoing with new officers being installed at the graduation recognition on May 12th.

Next on the agenda was the Marketing Update. Andrew Elrod presented the report to the Board. Andrew highlighted the many creative work orders, photography, website and social media updates completed. There have been many Black History Month projects, Valentines Day and a flyer printed regarding African Drumming presented by the Fine Arts Department to be held February 23rd in Nellis East Room 106.

Sr. Director Yvonne Hull presented the Student Life Update for Abdul Olusesi. To commemorate Black History Month, several events were scheduled every Thursday during the month of February.

February 2nd – A Discussion: “What Black History Month Means to Me?”

February 9th – A Discussion: “Celebrating Martin Luther King – His Life Work and Influence on the World”

February 16th – Game Night: “Black History Trivia Night – Family Feud Edition”

February 23rd – Get Together: “Celebrating African Culture – A Night to Showcase African Music, Dance and Food”

Student Life is currently in the process of putting together a pantry and supply room for our students. A grant was received from the Kansas Board of Regents to use for campus pantry assistance. Student Life is gathering information from our students and faculty through a survey to determine the needs. The pantry will be called “The Raven’s Nest”. The items will be at no cost to the students. Trustee Stalford asked where it will be located. Yvonne stated right now, they are looking at the Athletic Training classroom. Chair Barnhart asked if requesting items from the pantry could be anonymous as some items may be personal. Yvonne noted they will be bagged from the Raven’s Nest to the person requesting so only they will know what’s in the bag. Vice President Morris stated they received \$20,000 to start.

President Thornburg provided the update on the President’s report. He announced the Administrative Team met with GLMV Architects on the Tech campus and Welding building renovation project. He reminded the Board this project will be funded through the ARPA Grant, building fees and the Community College Tax Credit donations. President Thornburg noted he submitted two BASE Grants, one for the curtain wall for the Arts and Sciences building and for the parking lot at the Dick Foster Complex. He should hear the results in March. On February 6th and 7th, Sr. Director, Yvonne Hull, Vice President Morris, and President Thornburg attended the annual SEK Day on the Hill activities in Topeka. President Thornburg announced Regent Blake Benson will be on campus March 6th for a campus tour. President Thornburg reminded the Board of the HLC required negotiation training to be held on the 21st, he will try to record for those who cannot attend. There will be an HLC standard site visit on March 1st. They will be visiting the

Caney welding program, and the EMT/Paramedic program on 4th street. President Thornburg announced we have two programs present tonight to speak. He introduced Powerlifting Coach, Sean Cherico. Coach Cherico introduced three powerlifters who recently traveled to Friends University in Wichita Kansas to compete in the first-ever Friends University Open hosted on February 11th. The meet was sanctioned by USA Powerlifting. Wyatt Goode from Sedan placed 2nd, Josh Moore from Caney who placed 1st and Wyatt Stritzke from Liberty who placed 1st and also qualified for Nationals. Their next meet will be in Oklahoma City on April 22nd. Next, President Thornburg introduced the Director of Welding, Scott Hammer. Scott brought Welding instructors Wess Sisco and Michaela Carnes. Scott is a former CCC student, he has now been the Welding instructor for 17 years. Michaela Carnes was next to address the Board. She too, was a CCC Welding student graduate. After CCC, she was a pipeline welder who traveled over the U.S. She returned to our area after the pipelines were shut down. She is the welding instructor in Caney High School in the morning, and then works in Coffeyville in the afternoon. She provided a handout of what she teaches and also noted she wants her students to be good welders as well as good employees. She requires promptness, accountability and diligent work as training. Wess Sisco was the next Welding instructor to speak. He too, was a CCC welding graduate, he began his career at CCC being the Baxter Springs High School instructor, then he was the Caney High School welding instructor. Once we had an opening in Coffeyville, he took that position. Wess will be employed with CCC for seven years in September.

Chair Barnhart asked Vice President Morris if he had anything to add to the financial information. Vice President Morris stated January's non-operating revenues include the 2nd half payment of our state operating grants and the first large distribution of real estate taxes. Vice President Morris explained he will be adding a balance sheet statement to the financial report package, but the timeline is still unknown for completion of that document. He also noted two additional work sessions with the Colleague Report Writing consultant over the last month.

He also stated we now enter a period where expenditures will likely exceed revenues each month with the exception of June 2023, when the 2nd half distribution of real estate taxes occurs. Trustee Littleford inquired if we were rolling money from the money market back into it. Vice President Morris confirmed we were. Trustee Misch inquired about the three checks written to GLMV Architects. Vice President Morris explained there weren't three checks written, it was three invoices for their services, and one check written. He noted we are getting reimbursed from the Foundation from the interest on the Wellness Center donation to cover the GLMV costs. Vice President Morris updated the Board on the elevator at Veterans Memorial Stadium. He said they have another evaluation scheduled and he is hopeful the elevator will be working in the fall, it will not be repaired for the spring events.

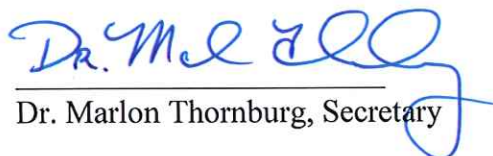
Chair Barnhart stated they needed to discuss the open Board position and the candidates who indicated their interest. After much discussion, Trustee Misch stated he wanted to delay the decision until the next meeting in March. Trustee Littleford wanted to make a decision tonight. After discussion with the other Board members, the majority wanted to delay the decision until next month. Counsel Ott confirmed, waiting to next month would be reasonable.

Chair Barnhart asked if there was any discussion or questions regarding the action items and reminded the Board of the additional item 1. Trustee Lora Stalford moved the action items be approved, Trustee David Baldwin seconded the motion. The motion was approved 5-0. The consent agenda included:

- Approval of Minutes
- Personnel Report
- Approval of Bills
- Treasurer's Report
- Approval of Hot Water Heater Replacement
- Approval of Field Kindley High School Community Pool Agreement
- Approval of Clear Touch Operating Systems
- Approval of the PC Modules for the Clear Touch System

Trustee David Baldwin moved the Board recess to executive session for personnel matters of non-elected personnel for 20 minutes. Trustee Stalford seconded the motion. The motion was approved 5-0 and the Board recessed at 5:06 p.m. President Thornburg stated the Board will be extending their executive session for ten more minutes at 5:25 p.m. then another extension at 5:35 p.m. for an additional ten minutes. The Board reconvened at 5:45 p.m. no action was taken.

Being no further business, Chair Barnhart asked for a motion to adjourn. Trustee Stalford moved and Trustee Baldwin seconded the motion, it was approved 4-0 as Trustee Littleford had left the meeting during executive session. The Board adjourned at 5:48 p.m.


Dr. Marlon Thornburg, Secretary