

COURSE NUMBER:	COMP-282										
COURSE TITLE:	Internet Navigation and Exploration										
CREDIT HOURS:	Three										
INSTRUCTOR:	Mrs. Shari Hurlbutt										
OFFICE LOCATION:	Weinberg Hall, Office 124										
OFFICE HOURS:	Posted Outside Office Door										
TELEPHONE:	620-251-7700, ext. 2024										
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PREREQUISITE:	None										
REQUIRED MATERIALS:	<u>Internet Navigation and Exploration</u> , Kathryn A. Marold and Gwynne Larsen, EMC Paradigm, 2002.										
COURSE DESCRIPTION:	Internet Navigation and Exploration introduces the students to the primary tools of the Internet. Hands-on exercises teach students how to access information from a multitude of different areas										
EXPECTED OUTCOMES:	<ol style="list-style-type: none"> 1. Explore the Internet and the World Wide Web. 2. Use Navigation tools. 3. Understand information retrieval. 4. Use communications on the Web. 5. Understand E-commerce. 6. Create a Web page using HTML. 										
LEARNING TASKS AND ACTIVITIES:	Students are to read assigned chapters, work through chapter assignments, and complete chapter exams.										
ASSESSMENT OF OUTCOMES	<p><u>Evaluation:</u></p> <p>The grading scale for this course will be</p> <table> <tr> <td>A</td> <td>90-100%</td> </tr> <tr> <td>B</td> <td>80-89%</td> </tr> <tr> <td>C</td> <td>70-79%</td> </tr> <tr> <td>D</td> <td>60-69%</td> </tr> <tr> <td>F</td> <td>0-59%</td> </tr> </table>	A	90-100%	B	80-89%	C	70-79%	D	60-69%	F	0-59%
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Daily Assignments = 20% of grade
Tests = 20% of grade
Scavenger Hunt = 20% of grade
Disney Project = 20% of grade
Web Page Projects = 20% of grade

ACADEMIC HONESTY

Absolutely no tolerance!

Each student is expected to do his or her own work. Appropriate action will be taken on any student who is found using another student's work; this may include receiving a failing grade, being dropped from the class, and/or being placed on academic probation.

THE SYLLABUS IS SUBJECT TO REVISION WITH PRIOR NOTICE TO THE STUDENT

Internet Exploration and Navigation

EXPLORE THE INTERNET AND THE WORLD WIDE WEB

1. Describe the Internet and the Web and how they work.
2. Identify elements of the World Wide Web such as hypertext, hypermedia, URLs, and browsers.
3. Identify the hardware and software necessary for Internet activity.
4. Identify different types of Web connections.
5. Describe the different kinds of services, content and productivity aids on the Web.

USE NAVIGATION TOOLS

6. Understand the features and applications of the major Web browsers.
7. Use URLs correctly.
8. Navigate the web using browser menus and toolbars.
9. Recognize the standard parts of Web pages.
10. Identify the enhanced features of Web pages.

UNDERSTAND INFORMATION RETRIEVAL

11. Conduct Web search as to obtain information.
12. Distinguish among search engines, directories, meta-search engines, and virtual libraries.
13. Use Web search strategies to narrow a search for specific information.
14. Save material from the Web to a file
15. Apply criteria to evaluate the validity and reliability of information found on the Web.
16. Use effective documentation techniques.

USE COMMUNICATIONS ON THE WEB

17. Distinguish between time-delayed (asynchronous) and real-time (synchronous) communication on the Web.
18. Describe the basic types of mail server protocols and their functions.
19. Define the components of an email address.
20. Compose, read, send, and delete email messages.
21. Write email messages using netiquette.
22. Add and delete addresses in the Address Book and create groups.
23. Read, respond to, and forward email attachments.
24. Create and manage mail folders.

25. Subscribe and unsubscribe to automatic mailing lists and newsgroups.
26. Participate in instant messaging and chat rooms.

UNDERSTAND E-COMMERCE

27. Define e-commerce and its applications.
28. Describe the standard elements of an e-commerce site.
29. Be aware of the BBB Code of Online Business Practices.
30. Describe the security elements of an e-commerce site.
31. Define digital cash and its variations.
32. Understand different transaction security features
33. Describe the advantages and disadvantages of buying online.
34. Be familiar with some of the basic e-commerce services available on the Web.

Create a Web page using HTML

35. Plan and design a Web Page
36. Understand various navigation schemes.
37. Build a Web Page.
38. Become familiar with HTML and programming languages.
39. Create a Web page using Notepad.
40. Understand how to upload and publish a Web page.