

COFFEYVILLE COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES  
MARCH 20, 2023

The regular meeting of the Board of Trustees was called to order on March 20, 2023 at 4:00 p.m. at the Board Room.

Trustees Present:      Becky Barnhart      David Baldwin      Doug Misch  
                                 Jimmy Littleford      Lora Stalford

Others Present:

President Dr. Marlon Thornburg	Vice President Dr. Aron Potter
College Legal Counsel Doug Ott	Vice President Jeff Morris
Sr. Director Yvonne Hull	Dean Heather Pollet
Kim Blaes	Andrew Elrod
Andy Taylor	Melissa Gunby
Abdul Olusesi	Ashley Tatman
Pam Feerer	Teri Robinson
Benjamin Ragsdale	Neil Phillips
Megan Abbott	

After calling the meeting to order, Chair Barnhart noted the changes in the agenda; the audit report will be presented and there is an updated personnel report.

Allesandra Thompson and Kayla Freel were present to update the Board on Phi Theta Kappa activities. They noted four students attended the spring regional conference where they received recognition of being a Five-Star Chapter. The members provided more details and information about the conference. The recycling event is now in place with bins located at many areas around campus. The Chapter is discussing a fundraiser idea to aid the people of Turkey due to an earthquake. Allesandra announced Chapter Advisor, Melissa Gunby, was awarded Five Star Advisor status at the conference.

Director of Marketing, Ashley Tatman, was called upon to present the Marketing Update. Ashley noted their department was gearing up for the busiest time of the year. They have many creative work orders completed, but many are still in progress. Chair Barnhart asked when they do the 6<sup>th</sup> grade graduation ceremonies that she would like to participate. Ashley noted for that project they are preparing celebration shirts and certificates. At this time, Ashley asked Andrew Elrod to come to the podium to discuss live streaming and video. Andrew passed out a flyer reflecting the live streaming information. He stated they have reached 45 countries on Red Raven TV and 58 countries on KUSN 98.1. Although he leads the students to monitor the operation, this is all student driven.

Abdul Olusesi noted it was great for our student athletes as there are no other schools doing this activity. Discussion was also held regarding selling ads for the streaming. The board members

were concerned with asking community members to advertise as radio and athletics already ask for ads. Trustee Littleford suggested YouTube. Andrew answered it was a possibility.

Abdul Olusesi, Student Life/Diversity and Inclusion Director, delivered the Student Life Update. On February 23<sup>rd</sup>, Student Life organized a showcase for students from the continent of Africa. The students were able to share facts, traditions and foods from their respective country. Students from Angola, South Africa, Mali, Congo, Morocco, Tanzania and Mozambique all shared facts and traditions. The evening was enjoyed by all who attended. The students entertained those present with a dance performed from their country. Student Life is planning Women's History Month for March.

At this time, Neil Phillips from Jarred, Gilmore and Phillips Accounting was introduced by Vice President Morris. Mr. Phillips was instrumental in performing the annual audit for the College. He provided a favorable, detailed report and answered questions from the Board.

President Thornburg delivered the President's Update found in the Board Book. President Thornburg noted he, Vice President Potter, and Dean Heather Pollet met with an HLC reviewer on March 1 to conduct a Multi-Campus site visit as required by the Higher Learning Commission. The group began the visit at the Caney Valley High School Welding site and followed up at the Coffeyville EMT/Paramedic Program site. These were the two sites located off campus selected for the review. It appeared the site visit went well; the reviewer was impressed with our off-campus programs. President Thornburg, Vice President Morris, and Dean Heather Pollet met with GLMV Architects to review preliminary designs and cost estimates for the Tech Campus and Welding Building renovation project. This project is funded through federal recovery funds (ARPA) through the Kansas Department of Commerce, local building funds, Capital Outlay funds, and donations through the Community College Tax Credit program.

Dean Heather Pollet and President Thornburg met with the Spears Manufacturing Plant Manager and MCAC Director, Riley Lukomski, to tour the Electrical and Machining programs at the Coffeyville Tech Campus. They provided information on avenues for collaboration and training options to benefit their operations and assist in filling their workforce needs.

The leadership team hosted Kansas Board of Regent, Blake Benson, from Pittsburg on our campuses for a tour and discussion of higher education issues facing CCC, southeast Kansas, and the State. Challenges we're facing with deferred maintenance, reduced state aid, and inflation were discussed. Regent Benson was impressed with our programming and the level of collaboration with our educational partners and area entities for training.

President Thornburg asked the Board to discuss dates for the spring Board retreat. After discussion was held, the Board and leadership team decided to hold the retreat on April 17, at 11:30 a.m. prior to the regular Board meeting.

Vice President Morris introduced Teri Robinson, Student Health Nurse. The Board welcomed Teri and she described her position and involvement with the students, and staff. Teri noted so

far this year she has had 132 student visits and 42 faculty/staff visits. Teri provides covid screenings and over the counter medicines. She is instrumental in organizing the College sponsored Red Cross Blood Drive twice per year. She holds a flu shot clinic, sends out common sense emails, updates the first aid kits around campus and provides personal care items to students.

Vice President Potter introduced Senior Director of Academic Advising, Admissions and Student Success, Pam Feerer. Pam is the Director of the Student Success Center and working with student enrollment and advising. Pam noted with the new system we now have in place, she found it was time for a change in enrollment and advising. Pam has organized several Student Success workshops, and held enrollment day activities and schedules to help students with their FAFSA, Red Connect, Campus Tours, and provided information on Red Raven student life and housing. In August, she conducted the Community and Campus Involvement Fair. CCC hosted community organizations for students to become involved with, and our College Orientation I students were asked to pick an organization to complete volunteer hours with as part of the course.

At this time, Chair Barnhart introduced Board candidate, Benjamin Ragsdale. Mr. Ragsdale expressed his interest in the open Board of Trustee position, he is the Manager of the Cherokee Casino in South Coffeyville. Trustee Littleford asked Mr. Ragsdale about his thoughts on CTE growth, Mr. Ragsdale provided his opinion. Chair Barnhart opened the floor for discussion regarding the three candidates who applied the open position. Trustee Baldwin moved to appoint Benjamin Ragsdale due to his business expertise. Trustee Misch seconded the motion. Trustee Littleford moved to appoint Megan Abbott as he felt she has a good business background and would be effective on the Board. Trustee Lora Stalford seconded the motion. Chair Barnhart called for a vote, three votes for Benjamin Ragsdale and two votes for Megan Abbott. Chair Barnhart thanked Megan Abbott who was present for her interest in the position. At this time, Board Counsel Doug Ott swore Benjamin Ragsdale in and the oath was conducted.

Vice President Morris provided the Treasurer's report. Trustee Misch questioned the basketball coaches' salaries. President Thornburg noted that information would be sent to the Trustees via email.

Chair Barnhart asked if there was any discussion or questions regarding the action items and reminded the Board the vision and mission statements were reviewed at the fall Board retreat, they are now voting to approve. Trustee Lora Stalford moved the action items be approved, Trustee David Baldwin seconded the motion. The motion was approved 5-0. The consent agenda included:

Approval of Minutes

Personnel Report

Approval of Bills

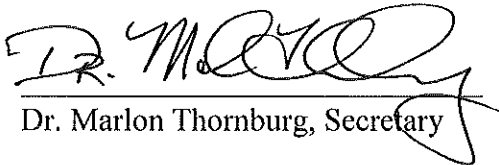
Treasurer's Report

Approval of the Vision and Mission Statements

Trustee David Baldwin moved the Board recess to executive session for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency for 30 minutes with Vice President Morris and Sr. Director Hull to remain. Trustee Lora Stalford seconded the motion. The motion was approved 5-0. The Board recessed at 5:45 p.m. At 6:13p.m., the Board requested an additional 30 minutes. The Board reconvened at 6:35 p.m., no action was taken.

Under discussion, Chair Barnhart noted the President's evaluation was going to be distributed. Board members were to fill out his evaluation, return it to Kim Blaes and the information would be compiled by Chair Barnhart and discussed at the April meeting. President Thornburg asked Trustee Ragsdale to schedule a day for new board member orientation. Chair Barnhart further noted per HLC requirements, the Board was to be evaluating each meeting and then conduct an evaluation at the end of the academic year. Trustee Stalford and Trustee Littleford suggested putting the Board evaluations in Google Docs. Vice President Potter stated that could be done in house.

Being no further business, Chair Barnhart asked for a motion to adjourn. Trustee Littleford moved and Trustee Baldwin seconded the motion, it was approved 5-0. The Board adjourned at 6:45 p.m.

  
Dr. Marlon Thornburg, Secretary