

COFFEYVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
JULY 17, 2023

The regular meeting of the Board of Trustees was called to order on July 17, 2023 at 4:00 p.m. at the Board Room.

Trustees Present: Becky Barnhart Doug Misch Benjamin Ragsdale
 Jimmy Littleford David Baldwin

Trustees Absent: Lora Stalford

Others Present:

President Dr. Marlon Thornburg	Vice President Dr. Aron Potter
Vice President Jeff Morris	Vice President Heather Pollet
College Legal Counsel Doug Ott	Sr. Director Yvonne Hull
Kim Blaes	Kamri Anderson
Ashley Tatman	Andy Taylor
Hannah Emberton – Coffeyville Journal Representative	
Scott Gales – Architect One	

Chair Barnhart called the meeting to order and asked the Board if there were any changes to be made at this time, being none, she called upon Marketing Director Ashley Tatman.

Ashley presented the Marketing Update found in the Board book. Ashley passed out the Raven Proud tactical marketing plan, along with the sticker and story ad concept. She noted the Raven Review proof was sent to her last week, she submitted adjustments and then re-submitted it. The Marketing Department is simplifying the Coffeyville and Columbus Technical campus flyers as they are going with the same format for all recruiting. Ashley noted she has visited Kansas State University, Oklahoma State University and is planning a visit to Pittsburg State University to visit their marketing department to get ideas and bounce off what's working and issues they have as well. Chair Barnhart complimented Ashley on her initiative and stated she likes the stars in the report to clarify projects. Trustee Baldwin also let Ashley know he appreciated all she and the Marketing Department does for the College.

Kamri Anderson, Director of Student Life presented her update. She noted summer school ended in June and the students moved out. KSHAA Cheer and Dance camp moved in following the students for a week. She is planning for fall sports to move in the end of July and is busy with contracts, room assignments and travel arrangements.

Chair Barnhart called upon President Thornburg to deliver his report. President Thornburg was pleased to announce our recent achievement of being named the top-ranked community college

in Kansas by Intelligent.com. CCC was also ranked as #2 Best Colleges in Kansas, #2 Online Programs in Kansas and #4 Academic Influence in Kansas. He noted the list of spring honor roll students who reside in Montgomery County. All employees are gearing up for the “Raven Ready Weekend” August 12-13. Staff will be working and all offices on campus will be open for students and parents, food trucks are scheduled and we will have community members, banks, and businesses on hand to let our new students see what Coffeyville has to offer. Parent meetings and classroom tours will be scheduled at 1:00 p.m. and 3:00 p.m.

President Thornburg introduced Scott Gales from Architect One to provide project updates. Scott introduced himself, he is based out of Topeka with offices in Kansas City and Manhattan. Scott noted he began working with CCC in May, taking all of our architectural projects, putting them in a digital file where he was able to prioritize them. We are now working on a strategic plan to have in place by Architect One this fall. There were no questions or comments for Scott.

Chair Barnhart asked Jeff if he had anything to add to the finance report. He noted he had nothing to add, but would answer any questions. There were no questions for Jeff.

Chair Barnhart asked if there was any discussion or questions regarding the action items. Trustee Baldwin moved we accept the action items consent agenda, Trustee Littleford seconded the motion. The motion was approved 5-0.

The consent agenda included:

- Approval of Minutes
- Personnel Report
- Approval of Bills
- Treasurer’s Report
- Approval of Replacement of the Steamer in the Cafeteria Kitchen
- Approval of Athletic Insurance Renewal
- Approval of Zeus Diagnostic Workstation Purchase
- Approval of V3300 Diagnostic Wheel Alignment Training Kit Purchase
- Approval of Polartek Dual A/C Machine Purchase

Trustee Misch moved the Board recess for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency not to exceed 30 minutes. Trustee Baldwin seconded. The motion was approved 5-0, President Thornburg and Vice President Morris were asked to remain. The Board recessed at 4:30 p.m. At 5:00 p.m., the Board asked for ten more minutes, at 5:10 p.m. the requested ten more minutes. The Board reconvened at 5:20 p.m.

Vice President Morris discussed the budget and hearing. He noted he must let the county know by July 20th if we accept the revenue neutral rate (RNR). Andy Taylor stated others are going above the RNR. President Thornburg and Vice President Morris recommend not to exceed the RNR to save tax dollars. If we don’t exceed the RNR, we’re completed in August. Trustee Littleford stated he felt we should keep the mil levy the same, Trustee Baldwin agreed.

Trustee Misch moved the Board go into executive session for personnel matters of nonelected personnel. Trustee Baldwin seconded the motion, it was approved 5-0. President Thornburg was asked to remain. The Board recessed at 5:40 p.m. for 45 minutes. At 6:22 p.m., the Board requested an extension of 30 more minutes. The Board reconvened at 6:50 p.m.

Chair Barnhart asked if there was any new business, being none, she requested a motion to adjourn. Trustee Littleford moved and Trustee Baldwin seconded the motion, it was approved 5-0. The Board adjourned at 6:55 p.m.

Approved by:

A handwritten signature in black ink, appearing to read 'M. Thornburg', written in a cursive style.

Dr. Marlon Thornburg, Secretary